

CHRISTMAS VALLEY PARK & RECREATION DISTRICT  
Special Meeting to select new Board Member  
Tuesday, Sept. 10, 2013 9:00 am

Present were:

Board Chairman: Ron Wilson

Board Members: Shara Shumway

John Chappell

Glenna Wade

The meeting was called to order at 9:00 a.m. by Board Chairman Ron Wilson. He reviewed the process of the elections per Lake County and the Special Districts Association of Oregon (SDAO). He called the State Elections Office in Salem, and found that there was no information for Special Districts, but for the Senators, it was to agree on what method to use for a tie. It is to hold a public meeting and then flip a coin, draw cards, draw straws, or roll the dice. Ron made sure the County and SDAO had this information that he had received and that this was what we were going to do.

The options available for the tie are to roll the dice, flip a coin or draw straws. Carol Stanley and Wanda Lanier decided to flip a coin, and was so done by a visitor. Carol called it tails to lose. It landed as tails, therefore Wanda Lanier won the flip, winning the seat on the Board. She is allowed to take the seat, even though she is an employee, because the resolution regarding this situation does not take effect for one year, and Wanda's term will be concluded by then.

Wanda was then sworn in by Board Chairman Ron Wilson for position #3, as the 5<sup>th</sup> board member.

There was a break until the regular meeting starts.

**Regular Meeting**  
**Tuesday, September 10, 2013**

Wanda Lanier now present as Board Member.

**Opening Meeting:**

The meeting was called to order by Board Chairman Ron Wilson at 9:10 a.m.

A motion was made by Shara to accept the minutes with corrections. It was seconded by John. All ayes, motion passed unanimously.

Financial Report- the bills were discussed.

A motion was made by Shara to accept the Financial Report and to pay the bills. It was seconded by Glenna.

All ayes, motion passed unanimously.

**Read Letters:** Ron read a couple of notes that had come in.

**Public Comments:** Terry Crawford asked if there was any way to fix the sidewalk, as it is in need of repair and a potential lawsuit. Ron explained that a plan is in place for that repair when the Community Hall work is done. She also asked if there will be an expert looking at the Comm. Hall ADA work and recommended a couple of companies in Bend.

## Old Business & New Business:

### 1 Chairside Chat:

#### a. Social-media Policy;

The policy will be re-submitted at the next meeting in a corrected form for Board approval.

#### b. Equipment repair;

The golf cart needed repaired and work was done on it. The aerator was also being fixed, but still not start-able. John Runge reported that the engine had been previously seized up.

#### c. Demolition Derby;

Ron had talked to Gerald from Mid-state Electric and stated that Gerald would like to do the Derby next year and get a committee together. He is almost committed for it. There will probably be a proposal coming in on that.

#### d. Ford Foundation Rural Development;

CVPRD had met with Rural Dev. Initiatives representative last week. We received an email from them that they are willing to re-convene the process. They want at least 25 people to attend a first meeting, and CVPRD would be a sponsoring entity. They will be here on Nov. 7, 2013 for a Community meeting.

### 2 Rodeo Grounds:

#### a. Use proposal – Family Fun Rodeo use;

Rena Dunne presented a proposal for the possibility of using the Rodeo Grounds for riding activities. Any income acquired could be put back into it for repairs. Volunteers sign in and out and must be turned in to Patty's office. Rena reported there are still car parts in the arena, and that must be cleaned up first. It was suggested to require the Derby group to remove all debris after the derby's and have it in the contract with them. It had worked well in the past. There was discussion about the wording in the proposal, and that will be changed.

A motion was made by Shara to move forward with the proposal and let Rena go ahead on starting the process. It was seconded by Wanda. All ayes, motion passed unanimously.

#### b. Grounds Keeping;

No discussion.

### 3 Library:

#### a. Board vote on contract;

There was discussion about the contract that was presented to the board with their final revisions.

A motion was made by Glenna to move on with the Inter-Governmental Agreement-by submitting it to them for their approval. It was seconded by Wanda. All ayes, motion passed unanimously.

### 4 Community Hall:

#### a. Storage container;

George offered to place it, and will do this at the end of Sept. along with concrete work.

#### b. Bingo-cost, Dates;

The CVPRD needs approval to let Bingo run free of charge as a Community Service. Glenna asked about the past issues and if they were resolved. Terry Crawford stated that they indeed were resolved. Luana was instructed to call Ginger back to move the Ford Family Foundation meeting to earlier in the day. A motion was made by Glenna to renew the normal contract with the Chamber for Bingo sessions. It was seconded by Shara. All ayes, motion passed unanimously.

**c. \$50.00 Deposits;**

There was discussion on the proposed letter to Community Hall users. It was determined that for one time use, cash is best for the deposit and to be kept available. Regular users could use checks and those be held on file. Renters could get their refund at the P&R office after the Hall has been checked for cleanliness and it should be in writing for a deposit refund.

There was consensus to send out the letter.

**5 Airport:**

**a. Preserving grant funds;**

We are in the process of doing this.

**b. Airport inspection;**

We got a visit from the state. Most of the issues had been taken care of. We need clarified on one tree of our property that is too high and one building in violation of being on Airport easement. Ron went to the last Planning Commissioners meeting and asked them to keep FAA up on this, so the Grant is not in jeopardy.

**c. Connect V funds;**

We got a call from Dept. of Trans., Chris Cummings. Money is available. The application will be out in Sept. and due in Nov. but that has been changed to being out Oct. 1, and due in November. We will get with a proposed contractor if we get a grant.

**6 Lake:**

**a. John report on algae;**

Wanda talked to John Pettus and said when the well was first put in, it was a good well and the was not place for the extra water to go, so they may have had to go to other places – as the reason for the extra piping. Warren Morton in Palm Springs can be contacted. Johnny will call him or Betty Morehouse.

John reported that just moving water with water is not an efficient method of aeration. We need to pump air into the bottom to oxygenate it and run bubbles up through the water. Oregon State Extension will be asked to see what they suggest to kill algae.

The chemical copper sulfate can be used, but some people don't want that chemical in the water. Meadow Lakes in Prineville had a successful system. John asked to be able to move forward with contacting Oregon State Extension.

A comment was made to curtail geese, that would get some of the problem taken care of, but other issues arise when trying to get rid of the geese.

There was consensus to have John pursue his contacting O.S. Ext.

**7 Multipurpose Field:** No discussion.

**8 Desert Whispers:**

**a. Need to order paper;**

Ron reported he will be picking up more paper, and it should be about \$1,000.

**9 Golf Course:**

**a. Cart and plugger repair;**

This was discussed earlier in the meeting.

**b. Report on expert inspection;**

Carl Shumway had this inspection done by Jim Ramey. They dug up grass samples and some weeds, in general stated to keep doing what we were doing. Volunteers buy fertilizer and apply it. The cut height is ok and irrigation system good. Greens need plugged and verticut and aerated. Then top dressed with sand. This was not done this year, as the greens mower broke and we need more sand. In the spring, we need to plug and sand. Carl feels that mowing needs to be done consistently and stay caught up with on the roughs. We need to get goose repellent on hand to start using it when the mowing season is done.

Consensus is to order goose repellent and fertilizer. Then apply it when mowing stops and again in the spring.

Carl asked if the board is willing to reimburse them for their costs.

A motion was made by Glenna to cut a \$300.00 check for reimbursements to Carl. It was seconded by Shara. All ayes, motion passed unanimously.

**10 Office:**

**a. Lu-report;** no report

**b. Volunteer list;**

We are working on this.

**c. Annexation report-Lu;**

A report was given to the Board from SDAO. Glenna has a folder on this process from the County with requirements. The Board will go over this info and a work session will be scheduled after the next meeting and will go from there.

**d. Xmas bazaar info changes;**

Fran pays a for profit fee. She will not be charged for set-up day, but for the days the bazaar is running.

**e. Price Schedule for copies, faxes, scans, etc.**

There was discussion on fees and the board went over the costs and made changes to the price sheets.

Consensus to change the prices was made.

**11 Playground:**

**a. Sand?;**

Shara reported that she knows of a source for sand. She is still trying to get ahold of him.

**b. Repaint?;** no discussion.

**12 Safety & Security Matching Grant:**

We already have a portable camera. We need some wired in external cameras. We need to fill out a grant for those, and it is due by mid-November. We will have another discussion at the next meeting. There was discussion on missing gasoline.

11:34 a.m. The Board went into Executive Session.

11:55 a.m. The Board came out of Executive Session.

Glenna asked for a tentative date for Greens keeping to be done. No date was decided on. Sand was discussed for the Golf Course.

Patty Effingham suggested doing an inventory list on the equipment. There was a list at one time according to Wanda.

A motion to adjourn was made by Shara. It was seconded by Glenna. All ayes, motion carried unanimously. The meeting was adjourned at 12:05 p.m.

Respectfully submitted by Luana Damerval.