

Meeting Minutes

CHRISTMAS VALLEY PARK & RECREATION DISTRICT, DBA

North Lake Park and Recreation District

Regular Board Meeting

Tuesday, July 11, 2017 at 9:00 a.m.

Christmas Valley Park and Recreation Office

Opening Meeting:

Meeting called to order at 9:02 a.m. by

Also present were:

Board Chairperson, Shara Shumway.

Board Member, Glenna Wade

Board Member, Ron Wilson

Board Member, Barbara Ferrando

Board Member, Jack Mason

Carl Shumway

Patty Effingham

and Office Manager, Mark Joseph Russell

Newly Elected Board Members:

Newly elected board members Barbara Ferrando and Jack Mason were sworn-in to their position.

Corresponding paperwork was signed and given to Mark to file.

Minutes:

Minutes from the June 13th, 2017 regular meeting were read.

A motion was made

by Ron Wilson to accept the minutes with corrections.

It was seconded by Barbara Ferrando.

All ayes – motion passed unanimously.

Financial Report:

Patty Effingham distributed copies of the financial report to the Board members for review.

Current bank statements were reviewed and Shara Shumway signed them.

A motion was made

by Glenna Wade to accept the financial report, and pay all the bills,

It was seconded by Ron Wilson.

All ayes – motion passed unanimously.

Patty reported observing non-aircraft “traffic” on the runway. The board discussed ideas on how to reduce/limit/eliminate such traffic. Discussion included a remote camera at the airport. Also discussed was getting a set of appropriate keys for the airport electrical box to the ambulance crew.

*At this point Patty Effingham left the meeting.

Golf Course:

Carl Shumway presented a series of concerns about how the golf course is being watered. He suggested the board take a stronger hand in dealing with golf course maintenance personnel. Shara shared photos she had taken the week previously. Carl told the board that they needed to go see for themselves.

*At this point Carl Shumway left the meeting.

Discussion of the golf course continued. Shara suggested after the meeting that the whole board tour the course and see it first-hand.

There was some discussion of the new weekend employee, a diesel fuel tractor, and the need for new bed knives for the greens mower.

A motion was made

by Ron Wilson to purchase new bed knives for the greens mower.

It was seconded by Shara Shumway.

All ayes – motion passed unanimously.

Shara reported that updated/repaired/replaced tee-markers are in place, except for a few that still need the lag bolts replaced.

Additionally, Shara reported 37 participants in the July 2nd golf tournament, which produced over \$600 in income.

There was some additional discussion of golf course employees.

There was discussion about extending watering on the golf course to be from 9:00pm-7:00am. Ron said he'd follow-up with the crew.

Library:

A letter has been sent to Amy Hutchinson at the Lake County Library concerning the planned rent increase. There has been no response at this point. Board members discussed the lease.

Community Hall:

Leaks in the bathroom were reported and will be investigated. "Helper Bars" mounted to the wall/floor near the toilets were discussed. These would help prevent damage to the sinks which are currently being leaned on when people need "help" standing up after utilizing the toilets. Mark reported that a new First Aid Kit for the Community Hall had arrived and he would see to it to install it.

Rodeo Grounds:

There was discussion of reported "golf-ball-sized" rocks in the arena that need removal.

A 4-H clinic is planned at the rodeo grounds on Saturday, July 22.

It was reported that the gates are in good working order.

Glenna suggested securing the movable fence panels to prevent their theft.

Airport:

Ron will be ordering new socks and light bulbs as needed.

Glenna reported that the beacon was not rotating. Ron will investigate.

Lake:

Glenna suggested a notice be put in the paper concerning lake use "at own risk."

Office/DESERT WHISPERS:

Mark reported the 11x17 paper supply to be almost exhausted. Ron will be getting another load soon.

Mark reported that the Xerox machine is working quite well.

Mark reported that the locker upstairs needs removed. There was some discussion concerning getting this done.

In light of the Water Department imposed irrigation limits, Mark said he would begin using the spout connected to our well to water the lawn adjacent to the office.

Closing:

Meeting was adjourned at 10:18 a.m.

The board exited to go view the golf course

Respectfully submitted by: Mark Joseph Russell.