

## Meeting Minutes DRAFT

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CHRISTMAS VALLEY PARK & RECREATION DISTRICT, DBA

North Lake Park and Recreation District

Regular Board Meeting

Tuesday, Nov. 14, 2017 at 9:00 a.m.

Christmas Valley Park and Recreation Office

### **Opening Meeting:**

Meeting called to order at 9:05 a.m. by Board Member, Ron Wilson (now acting Chairperson)

Board Chairperson, Shara Shumway was absent.

Also present were:

Board Member, Glenna Wade

Board Member, Barbara Ferrando

Board Member, Jack Mason

Patty Effingham

and Office Manager Luana Damerval

### **Minutes:**

Minutes from the Oct. 10, 2017 regular meeting were read.

#### A motion was made

by Ron Wilson to accept the minutes as read.

It was seconded by Jack Mason.

All ayes – motion passed unanimously.

### **Financial Report:**

Patty Effingham distributed copies of the financial report to the Board members for review

#### A motion was made

by Glenna Wade to accept the financial report,

and pay all the bills, including those presented by Jack Mason.

It was seconded by Barbara Ferrando.

All ayes – motion passed unanimously.

Patty Effingham stated she will discuss Bank Fees today with our current bank. Also, asked about switching to our local bank. Ron had discussed fees with Pacific Crest Credit Union. Glenna will be added on as a signer.

There was also discussion about the costs for putting up a camera system at the Airport and Glenna reported on those costs. Ron reported on costs for camera setup at P&R. Airport package would be about \$1500.00 and P&R would be about \$992.00.

A motion was made

by Glenna Wade to purchase both packages.

It was seconded by Barbara Ferrando.

All ayes – motion passed unanimously.

\*At this point Patty Effingham left the meeting at 9:40 am

**Read Letters:** None

**Public Comments:** None

**Old & New Business:**

**Rodeo Grounds:**

The Board asked about the screening for the Rodeo Grounds.. Ron reported that the area is now mowed.

**Library:**

There has been no information yet about the contract with the Lake County Library. Glenna will find out about this. The Library lights are not on at night.

**Community Hall:**

Ron found the leaks in the sink in the restrooms. He got a couple of proposals to re-plumb both sinks. He stated it would be \$92.00 for parts only to fix. There was discussion about how to make the restrooms more ADA compliant, with handrails, etc. Ron will try to install a pole for the Women's room to see how that works.

**Airport:**

Ron reported that the area is now mowed and the fence was put up. The Fee Box is up and signs are being made. Ron reported that Glenna's son did a good job in helping out. Jack asked about “no parking” signs to put up at the Airport. He will investigate and get about 10 of them.

Ron reported that in the near future, the Airport runway will need to be re-done. That cost would be about \$4,000,000. Ron would like to submit a request for funds to do this. Federal covers 90% in hardship cases.

A motion was made

by Glenna Wade to have Ron Wilson see if we can get out portion of the project covered by a grant.

It was seconded by Barbara Ferrando

All ayes – motion passed unanimously.

**Lake:**

We are now done watering for the year, and the lake level will be monitored. The cattails are still a problem.

**Multipurpose Field: No Discussion.**

A motion was made

by \_\_\_\_\_ to

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It was seconded by \_\_\_\_\_

All ayes – motion passed unanimously.

**Golf Course:**

The labor is done for the season. We will need to put up a new fee sign for next season with the price change.

**Office/Desert Whispers:**

Ron reported that the upstairs was cleared out of extra items that went into storage. This was done while there was available help for the heavier items. There were 3 applications for the open Board

position and they were reviewed. The Board will review them again at the next regular Board Meeting.

Barbara Ferrando left the meeting at 11:00 am.

There was discussion about how to handle employee issues in an appropriate manner. Also, the Community Hall keys need to be replaced, as there are unauthorized copies now floating around. This will be addressed again at the next regular meeting.

**Closing:**

Meeting was adjourned at 11:30 a.m. By Ron Wilson, acting Chairman.

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Respectfully submitted by: Luana Damerval

Approved by the NLPRD Board on Dec. 12, 2017