

# Meeting Minutes

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Christmas Valley Park & Recreation District  
Regular Board Meeting  
Tuesday, April 14, 2020 at 9:00am  
Christmas Valley Community Hall  
(with social distancing opportunities)

## **Open Meeting:**

Meeting called to order at 9:20am (right after budget meeting)

Present: Board Members: Glenna Wade, Barbara Ferrando, Shara Shumway,  
Frank Crocker (Dave Uran – absent).

Also Present: Patty Effingham & Alma Worden

## **Minutes, Financial Report & Bills to be Paid:**

Minutes from the March 10, 2020 regular meeting were read. Financial report & bills to be paid were presented.

Motion made to accept financial report & pay bills by Barbara, 2<sup>nd</sup> by Glenna, MCU

Motion made to accept minutes (with correction for Glenna to Abstain with prejudice from voting on wages & hiring Chris Wade specifically) by Shara, 2<sup>nd</sup> by Barbara, MCU

**Letters:** Amy from Library; email was read regarding Park & Rec proposed increase in Library rent, she did not call at 10am; topic tabled

**Airport:** Discussion over annual funds available that will be expiring and we should loan them to another airport until we can use them – Glenna will coordinate with Century West, etc. Frank fixed fence on East side. Porta potty fixed and needs t-posts & chain to anchor.

Motion made to loan funds to another airport by Shara, 2<sup>nd</sup> by Frank, MCU.

Cameras; waiting to install, everything is here. Brush clearing; waiting.

**Rodeo Grounds:** Need someone to dig out more and expose pipe. Discussion to specify things to have fixed.

**Community Hall:** Still need plastic sheets for bathrooms & would be nice to slowly change out old lights with new ones.

**Lake:** Check with sprayer about having cattails sprayed.

**Multipurpose Field:** Discussion of maybe sponsoring a softball game for community.

**Desert Whispers:** Is it paying for itself? Discussion over using pictures that are appropriate for season or holiday for the cover.

**Office:** Discussion over making sure we are open during our posted hours as much as possible and not closing to deliver papers if we can avoid it. Need to keep to budgeted hours and approved hours (9am-2pm) unless there's a break down, etc. Document on time card if there's a special project or break down if outside of those hours.

**Golf Course:** Discussion over shed, leather for sprinklers, replacing heads for better & more efficient ones. Discussion about volunteers and that they need to offer suggestions, procedures, maintenance items, etc. either to the board or to Chris. They should not be directing our employees and having them work without our approval (or Chris'). We already have course maintenance guidelines to work off of that we need to stick to. Changes need to be approved by board first and manual needs to be updated and implemented. Employees should be working hours designated by board or Chris, not by anyone else.

**Purchases:** Letters need to be given to local businesses authorizing ONLY our board members and/or employees to make authorized purchases.

**Adjourn meeting:** Motion made by Shara to adjourn meeting (10:50am), 2<sup>nd</sup> by Barbara, MCU